



Carniny Primary School

Parents' Newsletter



No:01 18 19

www.carninyprimary.co.uk

Date: 28/08/2018

Welcome

I hope you all had a very enjoyable Summer vacation and are ready to begin a new school year at Carniny Primary. A special welcome to parents of our new pupils. We hope you will spend many happy years with us.

The School Premises

Special thanks to Mr Peacock, Mrs Davison and Mrs Hueston for working so hard to ensure the school is ready for the new academic year.

Parent Information

Meetings

Teachers in each year group have scheduled short information meetings for parents at the beginning of the term. The purpose of the meeting is to inform parents of the routines and procedures in their child's new class/year. We hope you will be able to attend what should be an informative meeting. The dates of the meetings are as follows:

- P 1 & 2 12 Sept (7-7.45pm)*
- P3 -6 Sept (3.10pm)
- P4 - 5 Sept (3.10pm)
- P5 - 3 Sept (3.10pm)
- P6 -30 August (3.10pm)
- P7- 29 Aug (3.10pm)

Uniform

All children are expected to wear the school uniform details of which are included in the School Handbook.

All items of clothing should be appropriately labelled.

Uniform Recycling

Please bring in any school uniform you no longer require for re-sale by FOCPs. Your continued support is greatly appreciated.

Swimming Programme

This year's swimming programme commences for Primary 6 pupils on **Tuesday 11th September**. Primary 7 and Primary 5 will be participating in the School's Swimming Programme in the Spring and Summer terms respectively.

Carniny Carers at Carniny Primary (Wraparound Childcare Facility)

The school's wraparound child care facility is available in the mornings (7.45-8.30am) and afternoons (2.00-6.00pm). If you are interested in your child availing of this facility please speak to Miss McCartney. She can be contacted on the following

Carniny Carers



mobile number - 07936454949 or through the school office (normal working hours). Further information is available on the school website.

Music Exams

Congratulations to the following children who were successful in Associated Board and Trinity Exams in June 2018.

Pupil	Instrument
Billy Wylie	Cornet (Grade1)
Oliver Shaw	Trumpet (Grade 1)
Emily Rainey	Flute (Grade1)
Jude McConnell	Flute (Grade1)
Emma Livingstone	Clarinet (Grade2)
Thomas Allenby	Trumpet (Grade 2)
Adam Paul	Cello (Grade 2)
Stewart Paul	Trombone (Grade 3)
Lucy McAlister	Flute (Grade 3)
Owen Carr	Initial Track Guitar
Ella GRaham	Initial Track Guitar
Jamie Smyth	Initial Track Guitar
Eric Gamble	Initial Track Guitar
Hannah Brown	Initial Track Violin
Lois Gamble	Initial Track Violin
Chloe Allenby	Initial Track Violin
Sophie Hill	Violin (Grade3)
Sarah Livingstone	Violin (Grade 3)

School Stationery

It would be helpful if each child could



bring his/her own pencils, colouring pens/pencils, eraser, ruler and pritt stick glue.

Child Protection

The school's Child Protection Policy is on the school website. An outline Policy can be viewed in the appendix. Please take time to read this policy

If you have a Child Protection concern you should speak to the staff detailed below for advice:

Designated Teacher - Mr I Somerville
Deputy Designated Teacher - Mr D Calwell

Please complete the pro forma confirming you are aware of this policy.

Child Protection - Consent Forms

We have a number of updated Child Protection related policies in school. These include:

Pastoral Care Policy
Health and Safety Policy
Intimate Care Policy
Use of Reasonable Force
Positive Behaviour Policy
Anti Bullying Policy
Medication Policy
E-Safety Policy
Policy for Volunteers

The above policies can be viewed on the school website or if necessary can be

obtained from the school office.

As part of our Child Protection Policy we ask you to complete and return to school the relevant pro formas by Friday 31st August.

Child Protection / Volunteers

In accordance with the school's Child Protection Policy I would ask all parents who are interested in assisting voluntarily in any aspect of school life during 2018/2019 academic year (FOCPS, Transport, Library, School Visits etc.) to complete a Volunteer Application Form (available from the school office). In addition it will be necessary to complete the online Access NI form. Before beginning the online application you will require an instruction form including a PIN number. This can be obtained from the office. On completion of the online form you will receive a Unique Access NI Number which should be brought into school with relevant ID documents for verification. This procedure must be repeated annually.

Calendar 2018 2019

A calendar for the school year has been attached and updated on the website.

School Hours

Classes begin at 8.45am with Roll Call. In the interest of safety pupils should not arrive in school before 8.30am

Primary 1 and Primary 2 remain in school until 2pm (Monday-Thursday and 1.45pm on Friday).

Primary 3 children remain in school until 3pm on Monday and Tuesday, 2pm on Wednesday and Thursday and 1.45pm on Friday.

School finishes at 3.00pm (Monday-Thursday) for all P4 - 7 pupils and 2.00pm on Friday.

Arrival in School (8.30-8.45 am)

Children enter the school grounds through one of the pedestrian gates on the Old Cullybackey Road and Carnview Park. For safety reasons the school driveway is only for vehicular access and **must not** be used by pedestrians at any time. School doors will be opened at 8.30 am. Pupils should not arrive before this time when formal supervision begins. Children will enter the building through the entrance adjacent to their classroom. Mr Armstrong's Primary 4 and Mr Church's P5/6 pupils will walk to the rear of the school and enter their mobile classrooms.

Pupils should leave coats and school bags in the cloakroom and then proceed to the playground.

Children must always bring a coat to school for outside play in inclement weather conditions.

On wet days (8.30-8.45am) all children will remain in their classrooms.

Morning Drop-Off

In line with the school's Child Protection and Safeguarding routines and to enhance the safety of all pupils we would ask all children to walk into school independently from the perimeter gates. (P1's will be expected to do this from Monday 17 September). This procedure helps us monitor the movement of adults within the school grounds and premises.

To assist the P1 children settling into the routine there will be staff members at each gate to welcome them. Buddies will also assist the P1 children with this morning routines.

If you wish to speak to a member of office or teaching staff you are welcome to do this in the usual way.

End of School Day

Parents/childminders collecting pupils from P1 and P2 classes should wait

outside the main front entrance at 2pm (Mon-Thurs) and 1.45pm on Fridays. Teachers/Classroom Assistants will bring all pupils to the main entrance for collection.

The school day for Primary 3 children will finish at 3pm on Mondays and Tuesdays, 2pm on Wednesdays and Thursdays and 1.45pm on Fridays. Children in Primary 3 should be collected outside the school building at the rear of the school.

It is school policy that all children from P1-P3 will be released from school only if accompanied by an adult.

The school day for all P4-7 children will finish at 3pm (Monday-Thursday) and 2pm on Friday. Children in P4-7 will be accompanied by their teacher to the front gates from where they can be collected by their parents/childminders or walk home. The duty teacher will bring back to school any child not collected by 3.10pm. They can be collected from the school office after this time.

On a parent's request children may exit the school premises unaccompanied through the rear pedestrian gate. It is expected parents will collect them at the school gate or give permission for them to walk or cycle home.

Please provide the school with details of at least three nominated people who may collect your child from the school.

If a different individual from these named people will be collecting your child the school should be contacted prior to the pick-up. Any permanent changes to collection routine should be made in writing to your child's teacher.

It is the responsibility of all parents to instruct your child, regardless of age, to remain with the duty teacher. The duty teacher will bring them back to the school office from where they may be collected. All parents must inform their child's teacher of the end of day collection arrangements by completing the attached pro forma.

Attendance Policy

Carniny Primary School recognises that punctual and regular attendance is an essential prerequisite to effective learning and is therefore committed to maintaining high levels of attendance and punctuality. The school's Attendance Policy (attached) outlines our policy and procedures in more detail. Please take time to read this document.

Parental Access to Teachers Policy



The school values all communication with parents/guardians. The contact between home and school takes the form of:

- meetings with teachers and principal to discuss the pupil's progress;
- casual or informal exchanges of information made for routine housekeeping purposes;
- pre-arranged meetings with teachers/principals to discuss more sensitive matters. In such circumstances the issues should be clarified in advance to enable the parent/guardian and the teacher to make appropriate preparation.
- Telephone conversations with members of staff

We expect all parents to:

- make a mutually agreeable appointment (outside normal teaching time) to speak to their

child's teacher/principal if there is something significant they wish to discuss.

- report directly to the office on entering the school premises after 8.45
- inform the school in writing regarding their children's absence from school (i.e. if they know that their child will not be in school or will be leaving school for any reason/providing written explanation for their child's unplanned absence).
- attend any pre-arranged meetings in school or contact the office to make an alternative appointment.
- conduct themselves in a respectful and tolerant manner during all exchanges with staff.

Adults should not enter classrooms from 8.30-8.45 as this time is allocated for staff supervision and preparation. It would be appreciated if this time is uninterrupted unless it is of paramount importance to speak to your child's teacher.

We appreciate your support in implementing our Parental Access to Teachers Policy

which can be viewed in full on the school website.

Car Parking

When leaving children off in the morning and collecting again in the afternoon I would ask parents to show consideration to local residents by **not** obstructing driveways.



The school car park is for staff use only. Parents should **not** use the car park to drop off pupils. Only cars displaying Disabled Badges and parents of pupils requiring urgent medical assistance are permitted to park in this area. Any additional traffic poses a health and safety hazard.

In the event of an emergency we must have a clear path for an ambulance/parent driver to access the school grounds.

We don't want to embarrass you by asking you not to park in this area.

Parents dropping off or collecting children from Carniny Carers breakfast and after school clubs should park in the lay-by outside the school gate on the Old Cullybackey Road.

In the interest of safety please do not park on the double yellow lines and Keep

Clear Zones on the Old Cullybackey Road.

Walking to School

Last year we had 3 very successful Walk to School Weeks. During this academic year we plan to organise other similar events.



At Carniny we would encourage more children to walk to and from school or partway.

The benefits of walking include:

- Developing safe road awareness in time for independent walking as a teenager
- Improvement in a child's concentration, making it easier to focus in class
- Creating good habits for an active life as an adult
- Engaging with peers socially as they walk together
- Saving the environment If we all swapped one car journey a week for walking, car traffic levels would reduce by at least 10%.

By encouraging children to walk all, or part of the

journey, to and from school it will not only be beneficial from a health perspective but also alleviate some of the parking issues we are experiencing at Carniny PS. At the start of a new school year why not make a special effort to change old habits and give your children the opportunity to walk a greater distance to school.

Collecting Children Following Participation in Extra Curricular Activities (4pm)

Following after school activities at 4pm please collect your children on the Old Cullybackey Road entrances at 4pm.

Visitors in School

To ensure safety of pupils we ask all visitors (parents/friends/teachers / Education Authority personnel) to report to the office on entry to the school.

Parents wishing to collect children from school during the school day (ie for medical appointments) must first report to the school office. Your child will be collected from the classroom by a member of staff.

Dinner Money

Primary 1 -7 children have the option of choosing a set dinner costing **£2.60**. All parents are encouraged to pay for School Dinners in advance using the ParentMail

PMX system. Alternatively pupils can pay by cash on Monday mornings. Dinner money **must** be in an envelope clearly marked with the child's full name and class (Members of staff will be unable to accept dinner money if it is not in a clearly labelled envelope). Please note that payments can be made for periods longer than one week.

The monthly menu can be viewed on the school website or copies are available opposite the office door.

Toast Money

Children in P1-7 have the option of buying toast for morning break from the School Meals Kitchen. Toast money should be paid each Monday or the first day of the week the child has returned following an absence and should be placed in a clearly labelled envelope. The cost of toast for a school week is £1.50 (30p per day - adjusted as required). Refunds are not given for days children have been absent from school. Please do not place Dinner and Toast money in the same envelope. Toast money can **not** be paid via +Pay.

School Milk Scheme

Pupils have the opportunity of purchasing milk within the EC Milk Scheme. 1/3 pint cartons will cost **25p**. The



total payment for the school year will be **£42.75** and should be paid by Monday 10th September. This can be paid either by cash, cheque (made payable to Carniny Primary) or Parentmail PMX. There will be no refunds for absent days. Please complete the pro forma granting your child permission to purchase milk for this term. Milk will be available from Monday 17th September.

Additions **cannot** be added after the above date.

Healthy Break Policy



As a school we hope for your support in our continued efforts to promote healthy eating at break time. Our Healthy Break policy has been established to ensure an on-going focus on this area.

Why is a healthy break important?

- Childhood is an important time to establish good eating and drinking habits for future health.
- The promotion of a healthy break policy within school gives pupils the knowledge and opportunity to make healthy choices.
- A healthy snack at break time can help with pupils'

concentration and behaviour in the classroom.

What is included in a healthy break?

- Drinks - it is important that children drink enough during the day, so they do not become dehydrated and tired. Water dispensers are available throughout the school, and pupils may drink from their water bottle freely during class. A drink should also be included for break / lunch, water (unflavoured) or milk being the most suitable.
- Fruit and Vegetables - fresh fruit and vegetables make a very healthy break time snack.
- Bread-based snacks - these can help to meet your child's extra energy needs and help your child feel more satisfied. Care should be taken to not use spreads or fillings which are high in sugar and fat. Our school kitchen offers toast with a thin spread of butter each break time, if you wish to order this for your child.

At various stages throughout the school year we will be conducting a survey of how each class has adopted a healthy break ethos. We would greatly value your support in this very important area. You will also appreciate that it may be regarded as "unfair" by those pupils with healthy snacks to see a pupil in their class persistently enjoying an unhealthy snack.

Medication Policy

The school's medication policy is available on the school website.

At the beginning of this school year we ask all parents to complete and return to school a completed medication form (downloaded from website or available from the office) if medication is to be administered during the school year. This is of particular relevance for children with asthma, allergies or long term medical conditions.

Drinking Water

We realise the health and educational benefits of allowing children to drink still water (with no additives) during the school day.



We encourage children to drink the purified drinking water available in school.

Children will require their own drinking bottles which are available from the school office at a cost of £2.

Peanut Allergies - Nut Free Zone

There are a number of children in school who have an allergy to peanuts.

To minimise the risk of children taking severe anaphylactic reactions to peanuts we would ask that children do not consume peanut products in school. Please help us make Carniny a **Nut Free Zone**.

Pupils' Record Changes

I wish to remind parents of the importance of notifying the school of any changes to pupil records during the school year (address, telephone number, emergency contact numbers, mobile phone numbers etc.).

Website

Please remember to access our school website regularly during the year:

www.carninyprimary.co.uk

Any suggestions regarding the website will be greatly appreciated.

School Handbook

Parents of new pupils have received a copy of the School Handbook. Additional copies of the Handbook may be downloaded from the school

website or obtained from the school office.

ParentMail PMX

Parent mail PMX has been an extremely valuable tool for communicating with parents and making payments for various school costs.

Parents can download a Parentmail PMX App on their smart devices for greater convenience.

We hope all parents will register and make use of this facility.

Media Policy

Due to the rising popularity of social networking sites such as Facebook and Twitter, the staff and Governors have agreed that they will be setting a good example to the children in our school when using these sites.

We also invite parents and guardians of the children in our school to do the same.

The school's Media Policy which is available on the school website outlines the conduct expected of staff, parents and pupils.

I would also like to take this opportunity to remind you that if you have any concerns, issues or comments about school, the staff and I are available to speak to you. Such matters

should not be discussed on social media sites.

Thank you for your continued support.

Reciprocal Reading -



Our school is in the process of introducing a new and exciting new guided reading initiative with P4 - 7 classes. Reciprocal Reading is a new approach to teaching comprehension skills and developing personal understanding of any type of text. It encourages lots of dialogue and discussion between the learners and enables the children to explore, question and discuss the meaning of what they are reading.

Reciprocal Reading takes place using small independent groups of children, where each participant has a clear and specific role:

THE BIG BOSS: Decides who will carry out each of the following jobs/roles, instructs the group what to read, makes sure everyone is joining in and generally organises the lesson - children love this role!

THE SUMMARISER:

Summarises the main events/ideas from the text, keeping their feedback as short as possible!

THE QUESTIONER:

Creates their own questions to help the group understand what they have read.

THE CLARIFIER:

Looks for words, phrases and sentences from the text that they don't fully understand or are confused by. The Clarifier then needs to use strategies to try to help them understand - the rest of the group can also assist them.

THE PREDICTOR:

Uses clues from what they have read (or illustrations) to try to figure out what will happen next in the text/story. They need to outline the evidence they have used that guided their prediction.

We think that Reciprocal reading is a great strategy to use as it encourages children to think about their thought processes during reading, it keeps them actively involved at all times, and helps them focus on and monitor their comprehension as they read. It also teaches the pupils to ask questions during reading and to look for evidence to strengthen their opinions.

However, one of the main reasons that we are introducing Reciprocal Reading is that the children really seem to enjoy it - YOU LEARN SO MUCH MORE WHEN IT'S FUN!

Securus



Securus
Safeguard Protect Monitor

In school this year, we will be using a program called Securus to further ensure your children's online safety in school.

Securus is an online monitoring solution which ensures that staff can respond quickly and with confidence to potentially serious or disruptive behaviour from any children using the computer system in school.

Securus screenshots any behaviour on a computer which is in potential breach of the school's online safety procedures and saves screenshots into a database. Screen shots also identify the user ID logged into the computer where the breach has occurred. This database is monitored by members of the Online safety team (Mr Ross, Mr McCullough and Mr Somerville). Any undesirable behaviour will be sanctioned in line with the school's positive behaviour policy.

All pupils are made aware of this program and how it will be used by their class teachers and during an online safety school assembly.

Parents will have an opportunity to offer their opinions on this in the appendices below.

Miss L Baird

It was with great sadness we heard of the unexpected passing of Miss Laura Baird. Miss Baird joined our Carniny Carers team in January and was very popular with staff and children. She will be greatly missed. We extend our sympathy to all family members at this difficult time.

Arrangements for First Day of Term

School commences on Tuesday 28 August for all P2-7 children. This will be half day. School will finish at 12.00 noon for P2-4 and 12.15 for P5-7 children.

Raymond Ross (Principal)



